

**Texas Education Agency  
Standard Application System (SAS)**

**2014-2016 Technology Lending Program Grant**

<b>Program authority:</b>	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	<b>FOR TEA USE ONLY</b> <small>Write NOGA ID here:</small>
<b>Grant period:</b>	October 1, 2014, to August 31, 2016	
<b>Application deadline:</b>	5:00 p.m. Central Time, May 13, 2014	<small>Place date stamp here</small>
<b>Submittal information:</b>	<b>Four complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address:</b> <div style="text-align: center;"> Document Control Center, Division of Grants Administration  Texas Education Agency  1701 North Congress Ave  Austin TX 78701-1494 </div>	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> Received  Texas Education Agency  2014 MAY 13 PM 1:10  Document Control Center </div>
<b>Contact information:</b>	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

**Schedule #1—General Information**

<b>Part 1: Applicant Information</b>							
Organization name			County-District #		Campus name/#		Amendment #
Burton ISD			239903		Burton High School/001		
Vendor ID #		ESC Region #		US Congressional District #		DUNS #	
		6		10		193073889	
Mailing address					City		State
917 North Main					Burton		TX
							ZIP Code
							77835-
<b>Primary Contact</b>							
First name		M.I.	Last name			Title	
James			Palmer			Superintendent	
Telephone #		Email address				FAX #	
979-289-3131		jpalmer@burtonisd.net				979-289-4609	
<b>Secondary Contact</b>							
First name		M.I.	Last name			Title	
Karen			Steenken			Principal	
Telephone #		Email address				FAX #	
979-289-3830		ksteenken@burtonisd.net				979-289-4609	

**Part 2: Certification and Incorporation**

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

**Authorized Official:**

First name	M.I.	Last name	Title
James		Palmer	Superintendent
Telephone #		Email address	FAX #
979-289-3131		jpalmer@burtonisd.net	979-289-4609
Signature (blue ink preferred)		Date signed	

  
Only the legally responsible party may sign this application.

**701-14-107-255**

**Schedule #1—General Information (cont.)**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**Part 3: Schedules Required for New or Amended Applications**

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Supplies and Materials (6300)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Other Operating Costs (6400)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Capital Outlay (6600/15XX)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**Part 1: Required Attachments**

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

**Part 2: Acceptance and Compliance**

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

**Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.**

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <a href="#">General and Fiscal Guidelines</a> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the program guidelines for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all <a href="#">General Provisions and Assurances</a> requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <a href="#">Debarment and Suspension Certification</a> requirements.

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**Part 3: Program-Specific Provisions and Assurances**☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-February 1, 2015), and that 100% of the funds will be expended no later than the end of the 1 <sup>st</sup> year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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**Schedule #4—Request for Amendment**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**Part 1: Submitting an Amendment**

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail or by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

**Part 2: When an Amendment Is Required**

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration [Grant Management Resources](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

**Part 3: Revised Budget**

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
2.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
5.	Schedule #11: Capital Outlay	6600/ 15XX	\$	\$	\$	\$
6.	Total direct costs:		\$	\$	\$	\$
7.	Indirect cost ( %):		\$	\$	\$	\$
8.	Total costs:		\$	\$	\$	\$

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By TEA staff person:

**Schedule #4—Request for Amendment (cont.)**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**Part 4: Amendment Justification**

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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**Schedule #5—Program Executive Summary**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

The vision for technology in Burton Independent School District is to enable students to use technologies that prepare them for real world opportunities in the 21<sup>st</sup> Century. The District strives to attain high levels of achievement in the traditional domains of schooling and to help students build a lifelong commitment to learning. Technology is critical to that preparation. Our desire is to make technology available to all of our students in order to enhance their success in the classroom.

By including additional access to technology as a component of a well-balanced K-12 program of academic learning, we will be able to ensure that all students in the district have appropriate access to the tools necessary for their success during and after high school.

This year the high school implemented Bring Your Own Device Initiative (BYOD). One problem that was recognized with bring your own device was the divide between students from high- and lower-income families. While most BYOD at high school campus allow low-income students to use laptops or ipads from the classroom, it was easy to distinguish between students who have their own devices and students forced to borrow from the school. Low-income students have always faced bullying due to their cheaper apparel. We feel that, if such devices are going into the classroom, all students should be on an even playing field.

PBL has been shown to be effective with all populations of students including those at risk for academic failure. In 2014-15, the 4<sup>th</sup>-6<sup>th</sup> graders are beginning a Project Based Learning Initiative. Burton ISD and the elementary PTO will help fund this project. However, these funding sources will not be able to cover all of the participating grades. We believe that PBL stimulates critical thinking and will create a more in-depth understanding in areas such as science and math as students become engaged in learning activities that integrate in-class and online resources. Our 7<sup>th</sup>-12<sup>th</sup> graders will also be working on PBL and using research to further understanding in all academic subjects. Math and science students have access to state approved online materials during and after school, if they have home internet access. All campuses will embrace this "Blending Learning Approach" as an objective to be mastered on the Campus Improvement Plan.

Further, the iPad integration would spark student interest and increase engagement as they visit tutoring sites to find new approaches for meeting state requirement for passing STAAP and EOC assessments. This initiative is additional motivation for students to meet SSI requirements and to increase passing rates. Students will be expected to access online educational materials that extend classroom instruction.

Burton ISD administered a needs assessment survey to students in 5<sup>th</sup>-12<sup>th</sup> grade to determine the availability of technological devices and internet access at home. The results of that survey showed clearly that our economically disadvantaged students have neither a device nor internet access at home.

The district has invested in a secure wireless network to ensure that all student iPads would be able to use network resources during the school day. If funding is received, iPads will also be made available for students to use after school hours as well as internet hot spots provided by a local cellular service provided. These hot spots would extend off-campus connectivity to all of our 5<sup>th</sup>-12<sup>th</sup> graders. In compliance with the acceptable use policy, Lightspeed is currently the filter used district wide and will continue to be used with lending devices.

Funding of this proposal will allow access to the technology necessary for success both school, college, and career. Burton ISD would be able to provide iPads and internet availability to 5<sup>th</sup>-12<sup>th</sup> grade students who otherwise would not have access. Why the shift from traditional textbooks to one-to-one computing? As a rural school our students need 24/7 mobile access to the vast resources available online in order to be competitive in today's global society. This type of access will facilitate student learning, collaboration with others. And their ability to create with diverse multimedia resources. The National Technology Plan states, "The challenge for our education system is to leverage technology to create learning experiences that mirror students' daily lives and the reality of their futures."

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**Schedule #5—Program Executive Summary (cont.)**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

The Burton ISD Lending Project is our roadmap to achieving this national goal. Burton is committed to providing our students with the best technology and learning opportunities available to prepare all our students for success.

We are excited about the potential of this program and are poised to begin implementation immediately if funding is made available.

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By TEA staff person:



**Schedule #6—Program Budget Summary**

County-district number or vendor ID: 239903				Amendment # (for amendments only):	
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32					
Grant period: October 1, 2014, to August 31, 2016				Fund code: 410	
<b>Budget Summary</b>					
Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$12,600.00	\$	\$12600.00
Schedule #9	Supplies and Materials (6300)	6300	\$56,430.00	\$	\$56430.00
Schedule #10	Other Operating Costs (6400)	6400	\$12,100.00	\$	\$12100.00
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	\$0	\$	\$
Total direct costs:			\$82130.00	\$	\$82130.00
Percentage% indirect costs (see note):			N/A	\$	\$
Grand total of budgeted costs (add all entries in each column):			\$82130.00	\$	\$82130.00
<b>Administrative Cost Calculation</b>					
Enter the total grant amount requested:					\$82130.00
Percentage limit on administrative costs established for the program (15%):					× .15
Multiply and round down to the nearest whole dollar. Enter the result.					\$
This is the maximum amount allowable for administrative costs, including indirect costs:					

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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**Schedule #8—Professional and Contracted Services (6200)**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**NOTE:** Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Expense Item Description		Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	\$
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	\$
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: <input type="checkbox"/> Salaries/benefits <input type="checkbox"/> Other: <input type="checkbox"/> Networking (LAN) <input type="checkbox"/> Other: <input type="checkbox"/> Computer/office equipment lease <input type="checkbox"/> Other: <input type="checkbox"/> Building use <input type="checkbox"/> Other: <input type="checkbox"/> Copier/duplication services <input type="checkbox"/> Other: <input type="checkbox"/> Telephone <input type="checkbox"/> Other: <input type="checkbox"/> Administrative <input type="checkbox"/> Other:	\$
a. Subtotal of professional and contracted services (6200) costs requiring specific approval:		\$

**Professional Services, Contracted Services, or Subgrants Less Than \$10,000**

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1		<input type="checkbox"/>	
2		<input type="checkbox"/>	\$
3		<input type="checkbox"/>	\$
4		<input type="checkbox"/>	\$
5		<input type="checkbox"/>	\$
6		<input type="checkbox"/>	\$
7		<input type="checkbox"/>	\$
8		<input type="checkbox"/>	\$
9		<input type="checkbox"/>	\$
10		<input type="checkbox"/>	\$
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:			\$

**Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000**

Specify topic/purpose/service: Internet provided		<input type="checkbox"/> Yes, this is a subgrant
Describe topic/purpose/service: provide internet access at home for students		
<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
1	Contractor's payroll costs      # of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services (cellular internet provider)	\$12,600
	Contractor's supplies and materials	\$
	Contractor's other operating costs	\$
	Contractor's capital outlay (allowable for subgrants only)	\$
Total budget:		\$12,600

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**Schedule #8—Professional and Contracted Services (6200)**

County-District Number or Vendor ID: 239903		Amendment number (for amendments only):	
<b>Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)</b>			
2	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
3	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
4	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
5	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	

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**Schedule #8—Professional and Contracted Services (6200)**

County-District Number or Vendor ID: 239903		Amendment number (for amendments only):	
<b>Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)</b>			
Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant	
Describe topic/purpose/service:			
6	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
	Total budget:		\$
Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant	
Describe topic/purpose/service:			
7	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
	Total budget:		\$
Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant	
Describe topic/purpose/service:			
8	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
	Total budget:		\$
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$12600.00	
a. Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:		\$0	
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:		\$0	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$12600.00	
d. Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:		\$0	
(Sum of lines a, b, c, and d) Grand total		\$12600.00	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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**Schedule #9—Supplies and Materials (6300)**

County-District Number or Vendor ID: 239903

Amendment number (for amendments only):

**Expense Item Description**

63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:					Grant Amount Budgeted	
	<input type="checkbox"/>	Print shop fees	<input type="checkbox"/>	Technology-related supplies			
	<input type="checkbox"/>	Postage	<input type="checkbox"/>	Other:			
	<input type="checkbox"/>	Copy paper	<input type="checkbox"/>	Other:			
6399	<b>Technology Hardware—Not Capitalized</b>					Grant Amount Budgeted	
	#	Type	Purpose	Quantity	Unit Cost		
	1			165	\$300.00		
	2	Protective cases	Protect devices	165	\$42.00		
	3						
	4				\$		
5				\$			
6399	Technology software—Not capitalized					\$0	
6399	Supplies and materials associated with advisory council or committee					\$0	
Subtotal supplies and materials requiring specific approval:						\$0	
Remaining 6300—Supplies and materials that do not require specific approval:						\$1000	
<b>Grand total:</b>						<b>\$56,430.</b>	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #10—Other Operating Costs (6400)			
County-District Number or Vendor ID: 239903			Amendment number (for amendments only):
Expense Item Description			Grant Amount Budgeted
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply:		\$
	<input type="checkbox"/> ESC-owned vehicle usage	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other:	
6411	Out-of-state travel for employees (includes registration fees)		\$
	Specify purpose:		
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations.		\$
	Specify purpose:		
6413	Stipends for non-employees (specific approval required only for nonprofit organizations)		\$
	Specify purpose:		
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations		\$
	Specify purpose:		
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees		\$
	Specify purpose:		
6429	Actual losses that could have been covered by permissible insurance		\$
6490	Indemnification compensation for loss or damage		\$10,100.00
6490	Advisory council/committee travel or other expenses		\$
6499	Membership dues in civic or community organizations (not allowable for university applicants)		\$
	Specify name and purpose of organization:		
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations)		\$
	Specify purpose:		
Subtotal other operating costs requiring specific approval:			\$
Remaining 6400—Other operating costs that do not require specific approval:			\$2000.00
Grand total:			\$12100.00

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See [TEA Guidelines Related to Specific Costs](#) for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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**Schedule #11—Capital Outlay (6600/15XX)**

County-District Number or Vendor ID: 239903

Amendment number (for amendments only):

**15XX is only for use by charter schools sponsored by a nonprofit organization.**

#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted
<b>6669/15XX—Library Books and Media (capitalized and controlled by library)</b>				
1		N/A	N/A	\$
<b>66XX/15XX—Technology hardware, capitalized</b>				
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
11			\$	\$
<b>66XX/15XX—Technology software, capitalized</b>				
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
18			\$	\$
<b>66XX/15XX—Equipment, furniture, or vehicles</b>				
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
28			\$	\$
<b>66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life</b>				
29				\$
<b>Grand total:</b>				\$

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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**Schedule #12—Demographics and Participants to Be Served with Grant Funds**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**Part 1: Student Demographics.** Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

<b>Total enrollment:</b>			<b>211</b>	
Category	Number	Percentage	Category	Percentage
African American	38	N/A	Attendance rate	96.1%
Hispanic	29	N/A	Annual dropout rate (Gr 9-12)	2.7%
White	144	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	DNA	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	101	48%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	7	3%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	0	0%	Average ACT score (number value, not a percentage)	N/A

**Comments**

**Part 2: Students to Be Served with Grant Funds.** Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public							33	22	31	32	37	21	18	17	211
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
<b>TOTAL:</b>															211

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**Schedule #13—Needs Assessment**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**Part 1: Process Description.** A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Burton ISD is a rural community located 100 miles west of Houston in Washington County and educates approximately 361 students in grades PK-12. Burton High School has 166 students in grades 7-12 195 students in PK-6. The district is a property rich school with low enrollment. This year the district will send \$783,000 back to the state for redistribution to other school districts. At Burton ISD 49.3% of the student population qualify for free or reduced lunch.

The high school has been an Academically Recognized campus for 4 years and met standard on all 4 Performance Indices on the 2013 Accountability Summary. The elementary school has 195 students in PK-6<sup>th</sup> grade. The elementary has been Academic Acceptable for last 2 years. 2013 Accountability Summary reported they Met Standard on all three Performance Indexes. However, the elementary did not meet AYP in Math and is in Stage 1 for Required Improvement.

Due to the limit of district technology funds equal access for students has not been possible. This grant will allow the district to accelerate the plan for all students to have equal access to tools for learning.

The Burton ISD needs assessment process has lead the administration to a focus on technology. The high school campus was the first priority to develop a plan to increase the use, and availability. The high school is piloting a "Bring Your Own Device" program for the 2013-14 school year so that students may use the devices that they own. At this time we do not have a lending program available for technology; and have identified the need for equitable access for all of our students.

With 49.3 % of our students district wide economically disadvantaged, this grant would ensure that 5<sup>th</sup>-12<sup>th</sup> grade students would have equitable access to digital content focusing in math, science, and ELA

There is an increased need in our community to provide more opportunities for our students to access technology at home. Our high school students are now taking exams online, turning in assignments, and producing typed reports, papers, and projects that mirror those that will be expected on the collegiate level. Our goals is to produce college and career ready young people that can choose any path after graduation. In order to attain such an objective, our students need the appropriate tools for success. We have increased our overall number of student computer stations at the high school, our student do not have the access they need outside the school building.

Using data from the STaR Chart, we analyzed the current status of technology in the district and determined future needs. The elementary campus documented as being in the development stages for several indicators. There are no technology devices available to elementary students other than computer lab. The high school campus is in the advanced stage for several indicators on the chart. The high school campus currently has, 20 iPads in a cart and a laptop cart that can be checked out by teachers.

There are pockets of excellence on each campus that we seek to tap into as instructional resources and mentors to distribute best practices in improved instruction through and as driven by technology integration. All campuses strive to improve their technology integration by using existing wireless internet at school and at home for all students. Based on Informational Technology surveys, our students are lacking technology devices and internet access at home to use for digital learning outside of school. Research reflects that technology is most effective for low-performing, at-risk students when the students utilize online instructional programs.

Burton ISD technology director administered an Information Technology survey to the student's in 7<sup>th</sup> though 12<sup>th</sup> grade to determine the availability of technology and internet access at home. The results determined that most students owned a cell phone however 65% did have access to a device that would accommodate on line learning. Results also reported that 60% of the students did not have access to internet at home.

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**Schedule #13—Needs Assessment (cont.)**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**Part 2: Alignment with Grant Goals and Objectives.** List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Provide all students 5 <sup>th</sup> -12 <sup>th</sup> grade mobile devices for multiple educational features, functions and productivity needs. Provide access to digital curriculum at school and at home.	Purchase iPads Purchase digital curriculum Purchase wireless hot spots Provide Digital Citizenship to students Develop application for check out program
2.	100% of teachers will be provided professional development in order to design and deliver curriculum that includes student centered inquiry based activities.	Provide professional development on building an electronic library of lessons and resources. Teachers will create and utilize authentic assessment to evaluate systems, and operations.
3.	Provide equal access to internet for students away from school.	Purchase wireless hot spots for students to check out.
4.	State standardized scores will increase 10%. 100% of students will meet proficiency standards on district technology application assessment	Assist student to demonstrate understanding of technology concepts, systems, and operations.
5.		

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**Schedule #14—Management Plan**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**Part 1: Staff Qualifications.** List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Project Manager	Karen Steenken-High School Principal, 11 years grant development and management experience, 25 years educational experience, superintendent certified.
2.	Technology Coordinator	Jonathan Purvis-10 years educational experience, IT experiences-17 years
3.	Principal	Melinda Fuchs-Elementary Principal-Mid-management certified, 15 years educational experience, former teacher and counselor
4.	Business Manager	Shelia Ripple-District budget and expenditures-15 years experience
5.		

**Part 2: Milestones and Timeline.** Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	The district will provide teachers with professional development in the use of digital content.	1. Subject based meetings	08/13/2014	08/05/2016
		2. Google Apps and Web 2.0 training	08/19/2014	08/24/2015
		3. STaR Chart	08/22/2104	08/26/2015
		4. Flipped Classroom Training	08/20/2014	08/20/2014
		5. Use of one-to-one computers in class	70/24/2014	07/24/2014
2.	The district will provide equitable access to an internet enable device for every student.	1. Provided digital citizenship lessons	08/26/2014	08/28/2015
		2. Collect signed AUP and TLA	08/25/2014	08/28/2015
		3. Purchase iPads	10/01/2014	10/01/2014
		4. Issue iPads to students	10/15/2014	08/28/2016
		5. Check in iPads	12/19/2014	05/27/2016
3.	The teachers will use digitals materials to implement PBL opportunities in each foundational subject area per semester.	1. Teachers submit project plans	08/25/2014	08/28/2015
		2. Students complete 1 <sup>st</sup> semester projects	09/30/2014	09/26/2015
		3. Teachers complete 2 <sup>nd</sup> semester plans	01/04/2015	01/08/2015
		4. Students complete 1 <sup>st</sup> semester projects	02/20/2015	02/19/2016
		5. Provide feedback to tech coordinator	08/29/2014	08/31/2016
4.	The students will improve academic scores.	1. First semester benchmark	12/02/2014	12/03/2014
		2. First semester grades	12/19/2014	12/18/2015
		3. Second semester	05/29/2014	05/27/2016
		4. STAAR/EOC scores	04/02/2014	05/25/2016
		5.	XX/XX/XXXX	XX/XX/XXXX
5.	Ongoing survey to determine needs, and overall success.	1. Survey students for lending program feedback	11/03/2014	06/12/2015
		2. Survey teachers for feedback	11/03/2014	06/12/2015
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX

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**Schedule #14—Management Plan (cont.)**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**Part 3: Feedback and Continuous Improvement.** Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district will create a committee consisting of the Elementary School Principal, High School Principal, Math, Science and ELA teachers, students and parents and the Technology Coordinator for the district. The committee will assist in planning, designing and carrying out all grant activities (Grant Committee). The grant committee will report the status of all grant activities to the Site-Based Decision Making committee who will monitor the effectiveness of the grant. The business office will monitor expenditures; The campus principal will offer staff development as well as assuring that equipment is maintained and software is updated. The Principal, Math, Science and ELA Department Chairman will monitor the progress of students during the academic year.

Areas of responsibility are identified on the timeline. Distributed and communicated to each stakeholder and/or group by Grant Manager. Monitoring checkpoints will be established and objectives not completed will be identified and corrected. To ensure continuous improvement in the operation of the project, individual and group interviews, committee meetings, and online forums and surveys for all stakeholders will be used to solicit feedback. Corrective action will be taken as needed and documented on the timeline.

**Part 4: Sustainability and Commitment.** Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Once the grant is awarded, the project manager and District Technology Coordinator, will initially inform all campus and district stakeholders of the project activities, roles and responsibilities of all participants listed in the grant, establish communication methods, and distribute the grant timeline. In order to keep all program participants informed, four times a year, the project manager will chair campus stakeholder committee meetings to monitor the grant timeline and report the findings from these meetings to the campus site base team as well as the business office. Each month, the project manager will report grant timeline progress, problems, and adjustments during one-to-one meetings with the Superintendent. Any policy issues that may arise during implementation will be address during these meetings.

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**Schedule #15—Project Evaluation**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**Part 1: Evaluation Design.** List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Teacher, student, and parent/guardian program feedback.	1.	Teachers report they are highly satisfied with digital curriculum
		2.	Students report they are highly engaged in using technology
		3.	Parents report that students access school materials at home via internet
2.	PDAS	1.	Principal walkthrough and evaluations while using of digital curriculum
		2.	Professional development certificates
		3.	Planning for use of technology in Eduphoria lesson plans
3.	Inventory of devices and student enrollment data	1.	All students in grades 5 <sup>th</sup> -12 <sup>th</sup> will have equitable access to technology
		2.	All students in grades 5 <sup>th</sup> -12 <sup>th</sup> will have equitable access to the internet
		3.	Inventory system accounts for all devices
4.	Project based learning records	1.	Teachers submit their semester plans for project based learning
		2.	Students will use digital curriculum and Web 2.0 tools for their projects
		3.	Students will publish their projects online
5.	Improve STAAR/EOC scores	1.	Significant improvement in response to intervention with digital materials
		2.	Improvement in report card grades
		3.	Increase in benchmark scores

**Part 2: Data Collection and Problem Correction.** Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The program evaluation plan will employ multiple achievement indicators, such as student gains, class grades, STAAR/EOC results, participant perceptions of the program, and parent and community involvement. The evaluation will examine impact overreach term of the grant. Periodic reports will be disseminated to the superintendent, school personnel, parents, and our community partners through the Burton District Improvement Committee.

Written progress reports will be compiled electronically and maintained by grant manager. Data to be gathered and submitted include: Electronic survey distributed to all stakeholders including students, teachers, parents, administrators, collaborative partners, and volunteers which will include the following criteria to be rated:

- the quality, type, and degree of planning, implementation, and evaluation of the project
- the quality, type, and degree of participatory involvement by principal, teacher(s), parents(s), and when appropriate, student(s)
- the quality, type, and level of professional development activities for out-of-school learning opportunities
- the quality, type, and level of services provided to the targeted population
- the quality, type, and level of effectiveness of the curriculum that is utilized in the out-of-school learning opportunities as evidence by student achievement
- the strengths and weakness of the project design, implementation and evaluation

Formative evaluation includes the monitoring activities described above as well as activities designed to assess interim impact of the project activities on teachers and students as well as the quality and degree of project implementation. The evaluation team will address the management process, communication, use of evaluation feedback, participatory involvement, and collaboration with project partners in the monthly interviews with the principal.

Conduct a mid-year focus group and end of the year surveys with classroom teachers and parents to assess their perceptions of the implementation and management of the Technology Lending Project and its impact on professional development, classroom instruction, and student achievement.

Monitor student performance data including but not limited to: STAAR/EOC test, attendance, and grades.

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**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**Statutory Requirement 1:** Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The grant funds will be used to purchase 165 iPads and internet access to 5<sup>th</sup> through 12<sup>th</sup> grade students who otherwise would not have access to adopted digital curriculum for core subjects from home.

Currently the high school campus has a set of 20 iPads for classroom and student use. Those iPads would be given to 5th graders to allow all students in these grades equal access to the same technology device. The district will commit to the purchase of 20 additional iPads for 12<sup>th</sup> graders to use.

Funds will also be used to purchase 20 mobile hot spots provided by local cellular service provider. The district will also use local funds to purchase additional 10 hot spots to be used with this project. These hot spots would also be checked out and taken home for internet and technology related assignments based on student need. Parent/Students will complete an application for wireless internet card and cards will be issued based on individual student needs.

The hot spots would extend connectivity by funding Internet access off school premises to all 5<sup>th</sup>-12<sup>th</sup> grade students who otherwise would not have access to digital curriculum at home.

In order to comply with the acceptable use policy a filter manager would be purchased to filter content of internet at home which could be used by teachers to allow educational Apps from home use by students. Currently Lightspeed is the filter used district wide and will continue to be used with lending devices. Students must adhere to the Responsible Use Policy, Technology Lending Agreement, board policies, Student Code of Conduct and Student Handbook when using iPads. The iPads will be checked out at the beginning of the school year and checked back in to the District Technology Coordinator at semester break and end of school year. Burton ISD uses Follett's program to checkout books to students and this same system will be used to check out iPads to the students. Since Follett is already purchased, it will not require the use of any grant funds. The students will be responsible for caring for the device on a daily basis until it is returned to the technology coordinator. When each student is loaned the iPad, they will also be issued a protective case for transporting their device between classes and to and from school. We will use grant funds to purchase protective cases. All iPads purchased with grant and local funds will be fully insured against drops, spills, battery failure and other accidents for \$50 per device.

Both campuses will embrace the "Blended Learning Approach" as an objective to be mastered on the Campus Improvement Plans. In preparation for the one-to-one technology lending initiative; the district has funded the installation of a secured wireless network. The wireless network ensures that all students who will be issued an iPad can use network resources throughout the campus.

Burton ISD has adopted and will be using digital content during the timeframe of this grant in grades 5<sup>th</sup>-6<sup>th</sup> in all four foundational subjects. In reading, we have adopted Journeys, My SATORI, CEI, STARR Q, STAR Reading Assessment and Renaissance Learning. Our students use CEI, MY SATORI, STAR Assessment, and iXL Math for daily intervention and acceleration. Our adopted Social Studies curriculum has outstanding interactive tutors, student web activities, resources for current events and United Streaming video collection. Finally, we will purchase the digital content for science.

In grades 7<sup>th</sup>-12<sup>th</sup>, our students will be using digital content during the timeframe of this grant in all four foundational subjects as well. English courses use Glencoe Texas Treasures digital path, Prentice Hall Writing Coach, Journeys, Test Prep USA, Turnitin and Knowsys SAT Prep. In math, students use ENVision digital curriculum, Knowsys SAT prep and Test Prep USA. Science has adopted STEM Scope and Test Prep USA. Social Studies will be using TCI World Connections and United Streaming video collection.

All high school students will have access to PLATO online Learning for credit recovery and intervention.

District wide, our teachers use TEKS Resource for curriculum support and an excess of Web 2.0 tools to use.

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**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**Statutory Requirement 2:** If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The grant funds will be used to purchase 165 iPads and internet access to 5<sup>th</sup> through 12<sup>th</sup> grade students who otherwise would not have access to adopted digital curriculum for core subjects from home.

Currently the high school campus has a set of 20 iPads for classroom and student use. Those iPads would be given to 5th graders to allow all students in these grades equal access to the same technology device. The district will commit to the purchase of 20 additional iPads for 12<sup>th</sup> graders to use.

Funds will also be used to purchase 20 mobile hot spots provided by local cellular service provider. The district will also use local funds to purchase additional 10 hot spots to be used with this project. These hot spots would also be checked out and taken home for internet and technology related assignments based on student need.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**TEA Program Requirement 1:** Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The vision for technology in Burton Independent School District is to enable students to use technologies that prepare them for real world opportunities in the 21<sup>st</sup> Century. The District strives to attain high levels of achievement in the traditional domains of schooling and to help students build a lifelong commitment to learning. By strengthening the young people of our society through quality education, we are assuring the continuance of our community values and the strength of our country.

A key goal of Burton ISD's Technology Plan is to enhance student learning through the effective integration of technology. The objective of this goal includes providing students with increased online learning opportunities as well as increased exposure to innovative technology. Burton High School students in the 5<sup>th</sup>-12<sup>th</sup> grades will have the opportunity to check out the devices for the semester.

The Technology Lending Program of iPads will allow students to use Internet-enabled devices at their home to complete assignments and collaborate with fellow students. The iPads will also provide a teaching opportunity regarding responsible use of technology such as online safety, copyright laws and appropriate online behavior.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**TEA Program Requirement 2:** Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Burton ISD needs assessment process has led the administration to a focus on technology. The high school campus was the first in priority to develop a plan for an increase in the use, availability, and educational need in the area of technology. The high school is piloting a "Bring Your Own Device" program for the 2013-14 school year so that students may use the devices that they own. At this time we do not have a lending program available for technology; therefore we have identified the need for equitable access for all students. Almost 50% of our student population at the high school level is considered low socioeconomically; there is an increase need in our community to provide more opportunities for our students to access technology at home. We have increased our overall number of student computer stations at the high school; however, our students do not have the access they need outside of the school building.

We recognize that 65% of our students do not have a device they could bring to school on a regular basis and that 60% of our students do not have residential internet access. The technology lending program that Burton ISD will be able to implement with this grant will ensure that all students, including economically disadvantaged students and students with disabilities, will have access at home.

To guarantee equitable use of devices for all the iPads will be utilized across core subjects for all students in grades 5<sup>th</sup>-12<sup>th</sup>.

The grant would allow our students access to technology at home. Students will have the opportunity to check out a wireless internet cards to be used at home by completing an application. The application will be reviewed by Grant Committee to determine and priority need of the students.

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By TEA staff person:

**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**TEA Program Requirement 3:** Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Burton ISD has adopted and will be using digital content during the timeframe of this grant in grades 5<sup>th</sup>-6<sup>th</sup> in all four foundational subjects. In reading, we have adopted Journeys, My SATORI, CEI, STARR Q, STAR Reading Assessment and Renaissance Learning. Our students use CEI, MY SATORI, STAR Assessment, and iXL Math for math daily as intervention and acceleration. Our adopted Social Studies curriculum has outstanding interactive tutors, student web activities, resources for current events and United Streaming video collection. Finally, we will purchased the digital content for science.

In grades 7<sup>th</sup>-12<sup>th</sup>, our students will be using digital content during the timeframe of this grant in all found foundational subjects as well. English courses use Glencoe Texas Treasures digital path, Prentice Hall Writing Coach, Journeys, Test Prep USA, Turnitin and Knowsys SAT Prep . In math, students use ENVision digital curriculum, Knowsys SAT prep and Test Prep USA. Science has adopted STEM Scope and Test Prep USA. Social Studies will be using TCI World Connections and United Streaming video collection.

All high school students will have access to PLATO online Learning for credit recovery and intervention.

District wide, our teachers use TEKS Resource for curriculum support and an excess of Web 2.0 tools to use

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By TEA staff person:



**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**TEA Program Requirement 4:** Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Burton ISD has adopted and will be using digital content during the timeframe of this grant in grades 5<sup>th</sup>-6<sup>th</sup> in all four foundational subjects. In reading, we have adopted Journeys, My SATORI, CEI, STARR Q, STAR Reading Assessment and Renaissance Learning. Our students use CEI, MY SATORI, STAR Assessment, and iXL Math for math daily as intervention and acceleration. Our adopted Social Studies curriculum has outstanding interactive tutors, student web activities, resources for current events and United Streaming video collection. Finally, we will purchase the digital content for science.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**TEA Program Requirement 5:** Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014–December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Burton ISD recognizes that technology is an integral part of our 21<sup>st</sup> century world. Not only is it imperative that students receive instruction in the use of technology, but teachers must also receive continual training to successfully integrate technology into the curriculum.

Professional development that has already occurred including BYOD 6 hour training which took place August, 2013. Our teachers will also attend various technology professional developments during the summer of 2014, which will include Web 2.0, Google Docs and Edmodo covered by Project Share. One day will include updated information on Eduphoria. Teachers were also strongly encouraged to attend the 24-hour WOW academy Master Teacher Training about the integration on technology and project-based learning.

We also plan to use staff development days for content based curriculum meetings. The plan is for the teachers in the four foundational subjects to meet with their subject departments for vertical alignment, project planning, and to receive training on their particular subject's digital curriculum.

**TEA Program Requirement 6:** Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our current infrastructure utilizes Meru wireless access points that cover 100% of the campuses including outside areas. The wireless access points are backed by 10/100 POE switches which are connected via fiber to the server room. This was put into place using bond money in anticipation of being able to support a caching server that has also been added to the network to help update and maintain configuration for students devices.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**TEA Program Requirement 7:** Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The plan for providing Internet access to the homes of students will be in the form of wireless hotspots. These will be purchased with grant funds and will be issued as needed to students who do not currently have residential internet access. These wireless hot spots will be purchased from the local cellular service provider with grant money.

The parents/guardians will complete any application to determine if they qualify for internet access at home for the student. We will use information from the student enrollment papers at the beginning of the year to determine which students will need the wireless hot spots.

**TEA Program Requirement 8:** Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In order to ensure proper management of the devices and services encompassing this program, a 'Personal Learning Device Program Guidelines and Loan Agreement' form has been developed by the district technology team. This agreement contains an outline of the program and its goals as well as contract for the parents or guardians, students and BISD staff member to sign. This agreement includes details about the fifty dollar insurance deductible payable by the student in the event that an iPad is lost, stolen, or broken by the student. The agreement also discusses how students will be able to obtain help fixing problems that arise both at school and at home. Details are included about consequences of missing or inappropriately used devices as well as "general use" guidelines for the devices on the school's network. Safety precautions and staff/parent monitoring of devices can also be found in this document. BISD will utilize the District Technology Coordinator for submission of technical issues. Students will be able to send an email detailing any technical issues, which will go directly to the IT department for troubleshooting and repair. In addition, students will also be able to turn their devices to the campus technology staff for repairs as needed. Our student tech support group will assist in basic troubleshooting. A "Frequently Asked Questions" page will be developed and maintained by the Technology department to provide students with an easily accessible knowledgebase of common issues, to allow the students to resolve many issues on their own.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 239903

Amendment # (for amendments only):

**TEA Program Requirement 9:** Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Burton ISD will use the existing Follett system to checkout the devices as well as maintain an inventory of the devices. The Technology Coordinator will be responsible for putting QR codes on all of the iPads, scanning them into the inventory software and will be responsible for checking in and checking out of the devices. Students in grades 9-12<sup>th</sup> will be personally responsible for their iPads for each semester. Students in 5<sup>th</sup>-8<sup>th</sup> grades will have an iPad check done each six weeks which will be done during their English classes.

In order to ensure proper management of the devices and services encompassing this program, a 'Personal Learning Device Program Guidelines and Loan Agreement' form has been developed by the district technology team. This agreement contains an outline of the program and its goals as well as contract for the parents or guardians, students and BISD staff member to sign. This agreement includes details about the fifty dollar insurance deductible payable by the student in the event that an iPad is lost, stolen, or broken by the student. The agreement also discusses how students will be able to obtain help fixing problems that arises both at school and at home. Details are included about consequences of missing or inappropriately used devices as well as "general use" guidelines for the devices on the school's network. Safety precautions and staff/parent monitoring of device can also be found in this document. BISD will utilize the District Technology Coordinator for submission of technical issues. Students will be able to send an email detailing any technical issues, which will go directly to the IT department for troubleshooting and repair. In addition, students will also be able to turn their devices to the campus technology staff for repairs as needed. Our student tech support group will assist in basic troubleshooting. A "Frequently Asked Questions" page will be developed and maintained by the Technology department to provide students with an easily accessible knowledgebase of common issues, to allow the students to resolve many issues on their own.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

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Amendment # (for amendments only):

**TEA Program Requirement 10:** Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We will use QR codes attached to the iPads to account for the devices which have been issued to students. The iPads will also be deployed with protective cases. Also the students will be required to keep the iPads in the cases at all times. Burton ISD will also be able to purchase insurance for all of the iPads through the grant.

**TEA Program Requirement 11:** Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Technology Director plans to add a Technology Lending Agreement page to our Acceptable Use Policy. The Technology Lending Agreement will outline student responsibility with digital resources and the district's expectations specifically for the care of the iPads. Students will be made aware that they are responsible for the technology, not just physical safety but its digital integrity as well. Students will agree to report technical issues immediately, as well as any damages that might be incurred. Digital citizenship and cybersafety are an integral part of the lending program. Students will receive instruction on the responsible use of the device. This includes appropriate online behavior, copyright laws and how to be a responsible digital citizen. The student will be responsible for carrying the device on a daily basis until it is checked in at the end of the semester. Students must adhere to the Responsible Use Policy, Technology Lending Agreement, board policies, Student Code of Conduct and Student Handbook when using the iPads.

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